



Minutes

Board of Directors Meeting
April 4th 2016; 8:00 a.m.
ELC Board Room

Board Attendees: Adrian Alfonso (chair); Imran Ali; Tina Carroll-Scott; Robert Eadie (treasurer); David Lawrence Jr; Dr. Judy Schaechter; Alan Eckstein; Dr. Mara Zapata; Rick Beasley; Abilio Rodriguez; Shaleen Fagundo, Alexander Soto; Gerald Schwartz; Theresa Axford; Gilda Ferradaz; Magaly Abrahante (Rep.); Heather Carruthers; Gladys Montes

Board Absentees: Philip Gassman; Russell Benford

Staff Attendees: Evelio Torres (President/CEO); Angelo Parrino; Lisa Sanabria; Jackye Russell; Wilfredo Ayala; Mercy Castiglione; Fiorella Altare; Dr. Anabel Espinosa; Fred Hicks; Kerry Allen; Jose Hernandez; Juan Castillo; Paloma Lopez-Barcena; Lisney Badillo; Michelle Meilan; Ileana Vallejo; Sandra Gonzalez; Pamela Hollingsworth; Victor Caballero; Isabel Afanador; Nichelle Calhoun; Johanna Miranda; Marie Jose Mishel-Sanchez; Belkis Torres; Odalys Calleja; Dr. Chemika Burkhalter; Yesenia Reyes; Tamara Garcia; Yusneli Martinez; Lucy Schrack; Ana Rodriguez; Trish Turner; Wanda Garcia

General Attendees: Santiago Echemendia, Shutts & Bowen (via conference call); Jackie Romillo, Citrus; Gail Gregg, FIU; Juanita Walker, Sheyes of Miami; Rachel Spector, TCT; Emmounte Dante, Room 2 Bloom; Claudia Gonzalez, PAAST; Malory Roger, A New World Academy; CatherineRad, YMCA of SF; Lynn Zaldia, Pinecrest Elementary; Luis Mario Torrens, YMCA-MLK; Alex Trujillo, VDT; Jennifer Carricahum, MDCPS; Susan M., Citrus Health; Octavio Verdeja, VDT; Maria Costa, Fienberg-Fisher

I. Welcome and Introductions

Adrian Alfonso

- A. Alfonso called the meeting to order and welcomed everyone.
- L. Sanabria called roll and a quorum was established with seventeen (16) voting members.
- A. Alfonso stated that if anyone has a conflict of interest on any item coming before the Board, to declare the conflict and see Lisa Sanabria for a form.
- A. Alfonso stated that as the board members arrived there was a video playing showing the highlights of the Children's Week Celebration at Miami Children's Museum which took place on March 18th. A. Alfonso thanked Deputy Mayor Russell Benford for assisting in having March 18th proclaimed as "Children's Day" and Mayor Gimenez for issuing the proclamation.
- A. Alfonso congratulated James R. Haj as the newly appointed CEO of the Children's Trust and welcomed him to the Board of Directors. A. Alfonso stated that Mr. Haj was unable to attend the board meeting due to it being his first day at the Children's Trust.
- A. Alfonso congratulated Vittoria DeCaria-Chirighin who is she is the new Early Childhood Program Manager for Devereux Florida.



- A. Alfonso stated that on March 31st ELC staff as well as some Board members attended the Promoting Early Literacy in Pediatric Primary Care Challenges for the 21st Century coordinated by the Family Learning Partnership. A. Alfonso stated that E. Torres, Dr. Schaechter and D. Lawrence attended, as well as several staff.
- A. Alfonso wished D. Lawrence a Happy Birthday.
- A. Alfonso announced that there would be one presentations:
 - Kerry Allen will give an overview on the program VPK SIS and Melissa Felizola, an ELC team member whose child participates in the SIS program, will give her personal account on her experience with this program.

II. Approval of Minutes

Adrian Alfonso

- A. Alfonso called for the approval of the meeting minutes from March, 2016.
 - J. Schaechter moved to approve the minutes.
 - B. Eadie seconded the motion.
 - Motion was passed unanimously.

III. Finance Committee Report

Adrian Alfonso

- Resolution 03292016-01 authorizes the President and CEO to negotiate and execute an amendment to Contract PSA15-41 with WELS System Foundation, LLC. Fiscal Impact: The Contract amount increases by \$89,500.00 for a total contract amount not to exceed \$339,500.00 for fiscal year 2015-2016, which subject to the availability of funding. Funding Source: The Children's Trust.
 - Motion to approve resolution by D. Lawrence.
 - Motion seconded by H. Carruthers.
 - Motion was unanimously passed.
- Resolution 03292016-02 presents RFP#ELCMDM2016-01 (Early Head Start Formal Education and Credentialing Services) Evaluation Committee's scoring results to the Finance Committee for review and recommendation of vendor selection to the Board of Directors. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor. Fiscal Impact: The Contract amount will not exceed \$200,000.00, which is subject to availability of funding. Funding Source: The U.S. Department of Health and Human Services, Administration for Children and Families.
 - Motion to approve resolution by A. Rodriguez.
 - Motion seconded by J. Schaechter.
 - Motion was unanimously passed.
- Resolution 03292016-03 presents RFP#ELCMDM2016-02 (Teenage Parent Program) Evaluation Committee's scoring results to the Finance Committee for review and recommendation of vendor selection to the Board of Directors. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor. Fiscal Impact: The Contract amount will not exceed \$75,000.00, which is subject to availability of funding. Funding Source: Miami-Dade County Public Schools
 - Motion to approve resolution by A. Eckstein.
 - Motion seconded by P. T. Axford
 - D. Lawrence recused himself..
 - Motion was unanimously passed.
- Resolution 03292016-04 authorize the President and CEO to release a Request for Proposal, select a vendor, negotiate and execute the contract for Assessments, General Repairs/Improvements, and Playgrounds for our Early Head Start child care centers. Fiscal Impact: The contract is not-to-exceed a total amount of \$ 1,200,000.00 for fiscal year 2015-



2016, subject to approval for legal sufficiency and form. Funding Source: The Department of Health and Human Services, Administration for Children and Families, Office of Head Start.

- Motion to approve resolution by G. Ferradaz.
 - Motion seconded by P. M. Zapata.
 - Motion was unanimously passed.
- Resolution 03292016-05 authorize the President and CEO to negotiate and execute the contracts listed within the background section of this resolution. Adding all funding sources and shared services as allowed under funder's guidelines. Fiscal Impact: A total amount of approximately \$8,738,164.81 for the fiscal year 2016-2017, which is subject to the availability of funding. Funding Source: All Funding Sources
 - Motion to approve resolution by I. Ali.
 - Motion seconded by A. Rodriguez.
 - Motion was unanimously passed.
 - A. Alfonso reviewed the finance statements and stated that they were in line with were they should be at this time of year.
 - A. Alfonso stated that the VPK surplus is in line with the projected target.
 - A. Alfonso stated that EHS is projecting a surplus due to late enrollment.
 - E. Torres stated that attrition is low due to the call center contacting families to remind them of their due dates.
 - E. Torres stated that the MDC net increase on children served and paid increased by 2824, this increase contributes to our deficit.
 - E. Torres stated that the new process for COE's is doing great and parents are receiving them within 24 hours.
 - E. Torres stated that Monroe County's wait list remains at 0 and no wait list is anticipated.

IV. Programs and Policy Committee Report

Dr. Judy Schaechter

- Quality Counts
 - Discussion around Gold Seal reimbursement which pays accredited providers a 20% differential above normal school readiness rates
 - E. Torres stated that the 20% increase due to accreditation has been questioned "is there a return on our money spent"?
 - J. Schaechter suggested that once the ELC has reached a 60-70% of accredited childcare centers and family homes, the ELC should focus the money in other areas.
 - E. Torres suggested setting tiers within this accreditation and will discuss further at the strategic planning retreat.
- Early Head Start
 - Discussion around Jackson Hospital's role as medical partner to Early Head Start's 750 children and their families
 - Current referrals stand at more than 700
 - The children are being monitored through the Childplus reporting system. Jackson Hospital nurse navigators monitor immunization, doctors' visits, etc.
 - J. Schaechter suggested that EHS track children after enrollment so there is no gaps in medical. It was stated that during initial interview for enrollment all medical questions are asked.
 - Jackson hospital has reported having a difficult time getting parents to accept the help offered.
 - Jackson hospital united to show partnership and has created a flyer to place in newborn to go bags.
- The Early Head Start Policy Council is meeting the last Thursday of each month. The February meeting was hosted by Cuban National Council and the March meeting is being hosted by Miami Children's Initiative



- Professional Development Institute
 - The PDI main focus continues to be enrollment and attendance at the VPK Core Course trainings and the VPK Teaching Strategies Gold trainings. Teaching Strategies Gold is a formative assessment that is required for all VPK providers for the 2015-2016 school year.
 - The PDI has added a new training tract: Learning Language and Loving It The Hanen Program® for Early Childhood Educators. PDI hosted a Train the Trainer course for 13 participants in January, 2016. Learning Language and Loving It provides a three-pronged, comprehensive approach aimed at children birth to three (3):
 - Decreasing the word gap, and increasing access to language development in everyday social routines
 - Prevention of Language Delays for children at risk and second-language learners;
 - Early Language Intervention for children with language delays.

- Screening/Inclusion/ASQ's/Warm Line
 - Dr. Espinosa reported that implementation of all recommendations from the Inclusion Workgroup is well underway. This includes revision of intake forms, improved data tracking and referral loops. Staff training to complete the implementation process is set for April and May
 - J. Schaechter inquired if the intake form is nationally validated. Response: The intake form was retrofitted based on input from CCDH, a local, disabilities focused, and agency.
 - Espinosa stated that past due ASQ's is down dramatically. The Assessment team has been reviewing non-compliance reports and providing telephone and on-site technical assistance to providers. 1 Provider payment was withheld in February. 10 Provider payments are projected to be withheld for March

- Health Priorities
 - A conversation was conducted around the setting of health priorities. The following were chosen:
 - Obesity
 - E-Cigarettes
 - Fire-Arm Locks

 - Motion to approve resolution by A. Eckstein.
 - Motion seconded by T. Axford.
 - Motion was unanimously passed.

V. **Provider Services Committee Report** **Rick Beasley**

VI. **CEO Report** **Evelio Torres**

http://www.elcmdm.org/about_us/Board/minutes/Board/CEO%20report/CEOR04042016.pdf

VII. **Public Comments** **Adrian Alfonso**

VIII. **Adjourn** **Adrian Alfonso**