



Minutes

Board of Directors Meeting
April 2, 2018; 8:00 a.m.
David Lawrence Jr. Community Meeting Room

Board Attendees: Adrian Alfonso; Theresa Axford (via conference call); Rick Beasley; Maurice Kemp; Matthew Bruno; Heather Carruthers; Loreen Chant; Alan Eckstein (via conference call); Gilda Ferradaz; Philip Gassman; James Haj; Gladys Montes; Abilio Rodriguez; Judy Schaechter; Gerald Schwartz; Iris Strachan; Marisol Diaz (rep); David Lawrence

Board Absentees: Bob Eadie (excused); Shaleen Fagundo (excused); Alex Soto

Staff Attendees: Angelo Parrino; Milton Silvera; Fred Hicks; Pamela Hollingsworth; Fiorella Altare; Michelle Meilan; Mercy Castiglione; Jackye Russell; Ana Sejeck; Tammy Garcia; Diana Ragbeer; Jose Hernandez; Cassie Alaniz; Salvatore Martorano; Paloma Lopez; Belkis Torres; Vanessa Aguilera; Belinda Jeanty; Yusneli Martinez; Ana Rodriguez; Lisney Badillo; Anabel Espinosa; Isabel Afanador; Corey Jackson; Miguel Alfonso; Victor Caballero; Wilfredo Ayala; Elaine Lorenzo; Kathy Evans; Dexter Lehtinen; Beatriz Vera-Lopez; Risha Hunter

General Attendees: Bob de la Fuente (Board Counsel); Eddie Berrone (Le Jardin); Caridad de la Torriente (The Creative Learning Center); Veronica Fernandez (FIU); Derek Kearney (EHS); Tori Thompson (TTCHS); Vittoria DeCaria (Deuereux); Audelia Martinez (Le Jardin); Dina Westberg (MDCPS); Emilio Alvarez (The Creative Learning Center); Maria Riestra (MDCPS); Arlene Lambert (Home Child Care); Daniela Fueran (FIU)

I. Welcome and Introductions

Adrian Alfonso

- A. Alfonso called the meeting to order and welcomed everyone.
- L. Sanabria called roll and a quorum was established with sixteen (16) voting members.
- A. Alfonso stated that the ELC received the OEL Accountability Monitoring Report. The report showed that 100% of children being served were found to be eligible for services and there were no unallowable costs/no paybacks to OEL.
- A. Alfonso stated that on March 21st Captain Bob Bialas Regional Manger Region IV Office of Head Start and Olissa H. Williams Program Specialist Office of Head Start visited the ELC, meeting with ELC Leadership, a group of our Board members as well as members of the Policy council. The Board members present were Loreen Chant, Dr. Rodriguez, and Gilda Ferradaz. These meetings were an opportunity for ELC Leadership our Board and the Policy Council to connect with Head Start Leadership and share the initiatives and progressive programs we have developed to assist and serve the Early Learning Community in Miami Dade and Monroe. The progressive programs are not a requirement of EHS but are added to better assist and enhance the



program. It was also an opportunity for the Regional Office to share the activities of the Region and receive feedback from the local community. That afternoon and the entire next day the Regional Office accompanied by Belkis Torres visited EHS childcare centers throughout the County. The Regional Office got a firsthand look at the improvements in the facilities and the playgrounds.

- A. Alfonso stated that On September 8, 2017, the Early Learning Coalition of Miami-Dade/Monroe was scheduled to host our Annual Awards Ceremony during our Children First Conference but was canceled due to Hurricane Irma. Today the ELC officially recognizes and highlight the Miami Dade County Awards' recipients of the:
 - David Lawrence Jr. Raising Lifetime Achievement Award
 - Outstanding Community Partner
 - 2017 Chairman's Award

II. Approval of Minutes

Adrian Alfonso

- A. Alfonso called for the approval of the meeting minutes from March, 2018.
 - M. Bruno moved to approve the minutes.
 - J. Haj seconded the motion.
 - Motion was passed unanimously.

III. Finance Committee Report

Adrian Alfonso

- Resolution 04022018-01 Approve the attached 2018-2019 Early Head Start (EHS) grant application and confirm the Early Learning Coalition of Miami-Dade/Monroe's Board knowledge in the development of the Early Head Start grant application.
- Resolution 04022018-02 Approval of the Evaluation Committee's recommendation to award contract for RFP#ELCMDM2018-01 (External Auditing Services) to the selected vendor. Also, authorize the President and CEO to negotiate and execute a contract with the selected vendor.
- Resolution 04022018-03 Approval of the Evaluation Committee's recommendation to award contract for RFP#ELCMDM2018-03 (Coaching Services) to the selected vendor. Also, authorize the President and CEO to negotiate and execute a contract with the selected vendor.
- Resolution 04022018-04 Authorize the President and CEO to negotiate and execute the leases listed within the background section of this resolution.
- Resolution 04022018-05 Authorize an increase in the contract amount with Ultimate Software Group, LLC for fiscal year 2018-2019, to cover a one-time implementation fee, as attached and described in the background section of this resolution.
- Resolution 04022018-06 Authorize the President and CEO to execute the Early Head Start Match contract and receive funds from The Children's Trust.



- Motion to approve resolution as a block by G. Schwartz.
- Motion seconded by H. Carruthers.
- Motion was unanimously passed.

- A. Alfonso stated that the snapshots were also reviewed at the Finance Committee meeting. Miami Dade County has a wait list of approximately 1400 and Monroe County continues to maintain zero children on the waitlist.
- A. Alfonso stated that The Early Head Start credit card report is in your packet for review.

IV. Provider Services Committee Report

Rick Beasley

- R. Beasley stated that Committee met on March 29th and reviewed the following cases:
 - B.V. Family Day Care had a gap in insurance of approximately 5 months. The Provider did not have any school readiness children during this gap. After reviewing all documents the committee decided to terminate the provider's contract for this contract year. The provider may reapply in July but must meet with the contract manager beforehand to receive training on her contract responsibilities.
 - Circle Time Learning Center had a gap of insurance of approximately 4 days. After reviewing all documents the committee decided to terminate the provider's contract for this contract year. Provider may reapply in July.

V. Programs, Policy and Strategy Committee Report

Judy Schaechter

- J. Schaechter stated that the Programs, Policy and Strategy Committee met on April 2nd and the following items were discussed:
 - Resolution 04022018-01, Approve the attached 2018-2019 Early Head Start (EHS) grant application and confirm the Early Learning Coalition of Miami-Dade/Monroe's Board knowledge in the development of the Early Head Start grant application. This resolution was already approved by board through the consent agenda.
 - The OEL Accountability report was discussed and there were no findings in the following areas, VPK Payment Validation and VPK Child Eligibility.

VI. CEO Report

Evelio Torres

http://www.elcmdm.org/about_us/Board/minutes/Board/CEO%20report/CEOR04022018.pdf

VII. Public Comments

Adrian Alfonso

VIII. Adjourn

Adrian Alfonso

