



# Minutes

Executive Committee Meeting  
December 16, 2010; 8:30 a.m.  
ELC Board Room

- Committee Attendees:** Octavio A. Verdeja (attended via conference call); Yvonne Johnson (attended via conference call); Gerald Schwartz (attended via conference call)
- Committee Absentees:** Yesenia Perkins
- Staff Attendees:** Evelio C. Torres, CEO; Leana Pena; Angelo Parrino; Jackye Russell; Melody Thelwell; Fred Hicks
- General Attendees:** Edith Humes-Newbold, Miami-Dade County; Phyllis Tynes-Saunders, Miami-Dade County; Rick Signori, Miami-Dade County; Maritza Alonso, Miami-Dade County; Santiago Echemendia, Board Attorney

<b>I. Welcome and Introductions</b> Chair	<b>Octavio A. Verdeja, Jr.,</b>
--	---------------------------------

<b>II. Approval of September 29, 2010 Meeting Minutes</b> Chair	<b>Octavio A. Verdeja, Jr.,</b>
--	---------------------------------

- Motion to approve meeting minutes from September 29, 2010
  - G. Schwartz moved to approve the minutes.
  - Y. Johnson seconded the motion to approve the minutes.
  - Motion carries unanimously.

<b>III. TAPP Resolutions</b> Verdeja, Jr., Chair	<b>Octavio A.</b>
---	-------------------

- Motion to approve Resolution 121610-01 to authorize the President and CEO to receive and execute the School Board of Miami-Dade County's Teenage Parent Program (TAPP) subsidized childcare services grant/contract.
  - G. Schwartz moved to approve the motion.
  - Y. Johnson seconded the motion.
  - Motion carries unanimously.
- Motion to approve Resolution 121610-02 to authorize the President and CEO to negotiate and execute a sub-contract agreement for the Teenage Parent Program (TAPP) childcare services with Miami-Dade County.
  - G. Schwartz moved to approve the motion.
  - Y. Johnson seconded the motion.
  - Motion carries unanimously.



**IV. RFP Resolutions  
Chair**

**Octavio A. Verdeja, Jr.,**

- Motion to approve Resolution 121610-03 to award RFP#ELCMDM2010-04 for Early Care and Education Providers Career Advising and Technical Assistance Services to the Children's Forum, Inc. to provide career advising and technical assistance to early care and education providers in Miami-Dade County.
  - G. Schwartz moved to approve the motion.
  - Y. Johnson seconded the motion.
  - Motion carries unanimously.
- Motion to approve Resolution 121610-04 to award RFP#ELCMDM2010-01 for Enterprise Network Support and Hosting Services to provide support to the Coalition's technology infrastructure.
  - G. Schwartz moved to approve the motion.
  - Y. Johnson seconded the motion.
  - Motion carries unanimously.
- O. Verdeja asked what one of the fields is non-responsive.
- M. Thelwell stated as part of the RFP process we must have the forms. These neglected to submit any of the forms.
- E. Torres stated that the resolution is one of the 3 pieces to the \$360,000.
- Motion to approve Resolution 121610-05 to award RFP#ELCMDM2010-02 for Provider Portal Hosting and Dashboard Hosting Services and Enhancement Services to provide support to the Coalition's technology infrastructure.
  - Y. Johnson moved to approve the motion.
  - G. Schwartz seconded the motion.
  - Motion carries unanimously.
- O. Verdeja asked if Blue Jean turned into WELS.
- E. Torres stated Blue Jean, WELS, and PC Depot are all inter related. The WELS system was developed by Blue Jean. Now that it's off the ground, they created a separate entity that is now called the WELS Foundation.
- Motion to approve Resolution 121610-06 to authorize the President and CEO to negotiate and execute a contract with WELS System Foundation, LLC. as a single source entity to provide continued enhancements to the WELS System for the Coalition's Quality Counts program.
  - G. Schwartz moved to approve the motion.
  - Y. Johnson seconded the motion.
  - Motion carries unanimously.

**V. Provider Moratorium  
Chair**

**Octavio A. Verdeja, Jr.,**

- Y. Johnson motioned that all providers must be licensed by Jan 1<sup>st</sup>, 2011 in order to have a contract with the ELC. Providers currently contracted with the ELC have until July 1<sup>st</sup>, 2011 to complete that process.
  - G. Schwartz seconded the motion.



- Motion carries unanimously.

<b>VI. School Readiness Enrollment Chair</b>	<b>Octavio A. Verdeja, Jr.,</b>
--	---------------------------------

- E. Torres stated that the ELC has seen a drop in enrollment so there is room to add children into the program at this point. There is room to bring in about 1300 children in January. It's unclear what will happen as of July 1<sup>st</sup> because the budget won't be determined until the end of May when the legislative session. Dollars were replaced with ARRA dollars. If the full budget isn't restored, budget could end up anywhere. We could end up with more children than we can afford in the program if we don't get the base allocation back. We have to bring more children or we'll end up with a surplus. We still may be able to balance the budget even if we don't get the allocation because of children we'll lose in the summer.
- Y. Johnson asked how many children.
- E. Torres stated about 1300. We'll pay about 98% of those children from Feb-June.
- G. Schwartz asked why such big drop in numbers.
- E. Torres stated that families move, children age out of the program, etc.

<b>VII. Provider Suspensions Chair</b>	<b>Octavio A. Verdeja, Jr.,</b>
--	---------------------------------

- E. Torres stated that the provider suspensions are still in a pending status. These went to the Provider Services Committee and the Board. We have allowed them to continue to operate and they fall in under the new policy. We also allow them to contract with us under the School Readiness. As of July 1<sup>st</sup>, this became effective and they have to ensure they have no Class 1 or Class 2 violations.
- S. Echemendia stated this is the best recommendation, otherwise it would be inconsistent. We may have to go back to the Provider Services Committee to reverse that action.
- Y. Johnson agreed that they should just fall under the new policy. There were many inconsistencies on things were handled. She stated that the ELC should allow these providers to operate with School Readiness.
- Y. Johnson moved to retract the suspension on these providers.
  - G. Schwartz seconded the motion.
  - Motion carries unanimously.
- O. Verdeja stated that these providers should be notified.
- S. Echemendia stated he would draft a letter for Evelio and circulate for O. Verdeja's review.

<b>VIII. Public Comments Chair</b>	<b>Octavio A. Verdeja, Jr.,</b>
--	---------------------------------



**IX. Adjourn  
Chair**

**Octavio A. Verdeja, Jr.,**