



Finance Committee Meeting
March 01st, 2017; 10:00 AM
ELC Board Room

Committee Attendees: Robert Eadie (via conference call); Adrian Alfonso; Gilda Ferradaz (via conference call); Theresa Axford (via conference call); Philip Gassman (via conference call)

Absent Committee: Alex Soto

Staff Attendees: Evelio Torres; Angelo Parrino; Lisa Sanabria; Jackye Russell; Jose Hernandez; Mercy Castiglione; Lisney Badillo; Johanna Miranda; Sandra Gonzalez; Milton Silvera

I. Welcome and Introductions **Bob Eadie**

- B. Eadie called the meeting to order and welcomed everyone. Quorum was established.

II. Approval of Minutes **Bob Eadie**

- Motion to approve minutes by A. Alfonso.
- Motion seconded by T. Axford.
- Motion was unanimously passed.

III. Financial Statements **Bob Eadie**

- B. Eadie stated that the budget seems to be business as usual. The Early Head Start budget is starting to correct itself to where we want it to be.

IV. Resolutions **Bob Eadie**

- Resolution 03062017-01 authorize the President and CEO to execute the Early Head Start Match contract and receive funds from The Children's Trust. Fiscal Impact: The contract is a not-to-exceed amount of \$650,000.00, subject to approval for legal sufficiency and form Funding Source: The Children's Trust.
 - Motion to approve resolution by T. Axford.
 - Motion seconded by P. Gassman.
 - Motion was unanimously passed.



- Resolution 03062017-02 this resolution presents a recommendation to cancel RFP#ELCMDM2016-11 (Human Resource Management System and Payroll Services) based on the consideration described in the background section of this resolution. Fiscal Impact: The original fiscal impact was a total amount not to exceed \$120,000.00 for fiscal year 2016-2017, subject to the availability of funding. The cost amount was for a twelve month period and was to be prorated for fiscal year 2016-2017 to reflect the term of the contract. Funding Source: All Funding Sources
 - Motion to approve resolution by A. Alfonso.
 - Motion seconded by T. Axford.
 - Motion was unanimously passed.

- Resolution 03062017-03 Authorize the President and CEO to release a Request for Proposal for Early Head Start Classroom Evaluations and Coaching Services for Miami-Dade County. Fiscal Impact: A total amount not to exceed \$66,000.00 for the fiscal year 2016-2017, which is subject to the availability of funding. Funding Source: U.S Department of Health and Human Services, Administration for Children and Families
 - Motion to approve resolution by T. Axford.
 - Motion seconded by A. Alfonso.
 - Motion was unanimously passed.

- Resolution 03062017-04 authorize the President and CEO to negotiate and execute amendments to Curriculum Materials contracts listed in the background of this resolution. Fiscal Impact: A total amount not to exceed \$800,000.00 for the fiscal year 2016-2017, which is subject to the availability of funding. Funding Source: Florida Office of Early Learning, The Children’s Trust, U.S Department of Health and Human Services, Administration for Children and Families
 - Motion to approve resolution by A. Alfonso.
 - Motion seconded by T. Axford.
 - Motion was unanimously passed.

- Resolution 03062017-05 authorize the President and CEO to approve the Parent Activity Fund allocation for Early Head Start Programs. Fiscal Impact: A total amount not to exceed \$6,000.00 for the fiscal year 2016-2017, which is subject to the availability of funding. Funding Source: U.S Department of Health and Human Services, Administration for Children and Families.
 - Motion to approve resolution by B. Eadie.
 - Motion seconded by T. Axford.
 - Motion was unanimously passed.

- Resolution 03062017-06 to approve the Early Learning Coalition’s first amendment to the Annual Budget for fiscal year 2016-2017 Fiscal Impact: The total budget amount will increase by



\$5,218,984.58 for a new annual budget total of \$193,867,181.58. Funding Source: Multiple Funding Sources.

- Motion to approve resolution by T. Axford.
- Motion seconded by A. Alfonso.
- Motion was unanimously passed.

V. Informational Items

Bob Eadie

- A. Parrino stated Miami Dade County had a net increase in children, they are bringing children into the program on a monthly basis so as to not have a growing wait list. OEL will now have children stay in the program till they are 13, when this begins we will see growth in the wait list. Monroe County had a net decrease in children but still has no wait list. EHS net increase in children, 400 children on wait list, if we get the expansion grant we should bring in at least half of these children. Title V/Refugee net increase of children.
- B. Eadie stated that the EHS credit card expenditures is included in the packet for the committee to review.

VI. Adjourn

Bob Eadie