



Finance Committee Meeting
March 29th, 2017; 10:00 AM
ELC Board Room

Committee Attendees: Robert Eadie (via conference call); Adrian Alfonso (via conference call); Gilda Ferradaz (via conference call); Theresa Axford (via conference call); Alex Soto (via conference call)

Absent Committee: Philip Gassman

Staff Attendees: Evelio Torres; Angelo Parrino; Lisa Sanabria; Jackye Russell; Jose Hernandez; Mercy Castiglione; Lisney Badillo; Johanna Miranda; Sandra Gonzalez; Milton Silvera

I. Welcome and Introductions **Bob Eadie**

- B. Eadie called the meeting to order and welcomed everyone. Quorum was established.

II. Approval of Minutes **Bob Eadie**

- Motion to approve minutes by A. Soto.
- Motion seconded by T. Axford.
- Motion was unanimously passed.

III. Financial Statements **Bob Eadie**

- B. Eadie stated that the budget variance seems to be business as usual. The Early Head Start budget is waiting for approval from the feds to rollover funds.

IV. Resolutions **Bob Eadie**

- Resolution 03292017-01 approval of the Evaluation Committee's recommendation to award contracts for RFP#ELCMDM2017-02 (Quality Materials) to the selected vendor(s). Also, authorize the President and CEO to negotiate and execute contract(s) with the selected vendor(s). This Resolution also requests authorization to amend the fiscal impact on approved Resolution #12052016-02. A forecasted amount of \$3,100,000.00 per fiscal year commencing on May 1, 2017
 - Motion to approve resolution by T. Axford.
 - Motion seconded by A. Alfonso.
 - Motion was unanimously passed.



- Resolution 03292017-02 approval of the Evaluation Committee’s recommendation to award contracts for RFP#ELCMDM2017-03 (Curriculum Materials) to the selected vendor(s). Also, authorize the President and CEO to negotiate and execute contract(s) with the selected vendor(s). A total not to exceed \$800,000.00 for fiscal year 2017-2018.
 - Motion to approve resolution by T. Axford.
 - Motion seconded by A. Alfonso.
 - Motion was unanimously passed.

- Resolution 03292017-03 approval of the Evaluation Committee’s recommendation to award contract for RFP#ELCMDM2017-04 (Enterprise Network Support and Hosting Services) to the selected vendor. Also, authorize the President and CEO to negotiate and execute a contract with the selected vendor. A total not to exceed \$185,000.00 for fiscal year 2017-2018.
 - Motion to approve resolution by T. Axford.
 - Motion seconded by A. Alfonso.
 - Motion was unanimously passed.

- Resolution 03292017-04 approval of the Evaluation Committee’s recommendation to award contract for RFP#ELCMDM2017-05 (Provider Portal Hosting and Dashboard Services) to the selected vendor. Also, authorize the President and CEO to negotiate and execute a contract with the selected vendor. A total not to exceed \$200,000.00 for fiscal year 2017-2018.
 - Motion to approve resolution by T. Axford.
 - Motion seconded by A. Alfonso.
 - Motion was unanimously passed.

- Resolution 03292017-05 authorize the President and CEO to negotiate and execute the contracts listed within the background section of this resolution, adding all funding sources and shared services as allowed under funder’s guidelines. A total amount of approximately \$6,300,000.00 for the fiscal year 2017-2018.
 - Motion to approve resolution by T. Axford.
 - Motion seconded by A. Alfonso.
 - Motion was unanimously passed.

- Resolution 03292017-06 authorize the President and CEO to negotiate and execute an amendment to contract PSA16-15 with Shutts & Bowen, LLP. The contract amount increases by \$20,000.00, for a total contract amount not to exceed \$129,000.00 for fiscal year 2016-2017, which is subject to the availability of funding.



- Motion to approve resolution by T. Axford.
 - Motion seconded by A. Soto.
 - Motion was unanimously passed.
- Resolution 03292017-07 authorize the President and CEO to release a Request for Qualifications (RFQ) for legal services. A total amount not to exceed \$125,000.00 for fiscal year 2017-2018.
- The Executive Committee will conduct the interviews.
 - Motion to approve resolution by T. Axford.
 - Motion seconded by A. Alfonso.
 - Motion was unanimously passed.
- Resolution 03292017-08 authorize the President and CEO to approve the purchase of High Scope Curriculum Materials. A total not to exceed amount of \$150,000.00 for fiscal year 2016-2017.
 - Motion to approve resolution by T. Axford.
 - Motion seconded by A. Alfonso.
 - Motion was unanimously passed.
- Resolution 03292017-09 approval of a Provider Rate Increase. This resolution is also requesting approval to amend the School Readiness plan to include this action. This resolution replaces Resolution #03062017-07, approved by the Board of Directors on March 6, 2017. An amount not to exceed \$2,000,000.00 for the remainder of fiscal year 2016-17. The Annualized cost of this action is approximately \$6,000,000.00.
- E. Torres stated that the first request was to provide a temporary increase to providers but OEL was not in support. OEL felt that if they gave surplus money to providers then they could not help coalitions with deficits.
 - Motion to approve resolution by T. Axford.
 - Motion seconded by A. Alfonso.
 - Motion was unanimously passed.

V. Informational Items

Bob Eadie

- S. Gonzalez stated that the wait list for Miami Dade and Monroe counties remain at 0.
- B. Eadie stated that the EHS credit card expenditures is included in the packet for the committee to review.

VI. Adjourn

Bob Eadie