



Finance Committee Meeting  
April 26<sup>th</sup>, 2017; 10:00 AM  
ELC Board Room

**Committee Attendees:** Robert Eadie (via conference call); Adrian Alfonso (via conference call); Gilda Ferradaz (via conference call); Theresa Axford (Representative/via conference call); Alex Soto (via conference call)

**Absent Committee:** Philip Gassman

**Staff Attendees:** Evelio Torres (via conference call); Lisa Sanabria; Jackye Russell; Belkis Torres

**I. Welcome and Introductions** **Bob Eadie**

- B. Eadie called the meeting to order and welcomed everyone. Quorum was established.

**II. Approval of Minutes** **Bob Eadie**

- Motion to approve minutes by A. Alfonso.
- Motion seconded by A. Soto.
- Motion was unanimously passed.

**III. Financial Statements** **Bob Eadie**

- B. Eadie stated that the budget variance seems to be business as usual. The Early Head Start budget is still waiting for approval from the feds to rollover funds. E. Torres stated that it is a slow process but we should get it approved.

**IV. Resolutions** **Bob Eadie**

- Resolution 04262017-01 authorize the President and CEO to negotiate and execute the lease listed within the background section of this resolution, adding all applicable funding sources for Monroe and shared services as allowed under funders' guidelines. Fiscal Impact: A total amount of approximately \$7,260.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: All Applicable Funding Sources for Monroe.
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by G. Ferradaz.
  - Motion was unanimously passed.



- Resolution 04262017-02 authorize the President and CEO to receive funds from the Ocean Reef Community Foundation for the Monroe Early Childhood Conference. Fiscal Impact: The grant amount is approximately \$7,000.00, which is subject to the availability of funding. Funding Source: Ocean Reef Community Foundation.
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by P. Gassman.
  - Motion was unanimously passed.
  
- Resolution 04262017-03 Authorize the President and CEO to negotiate, execute and receive funds from the School Board of Monroe County for the Teenage Parent Program (TAP). Fiscal Impact: A total amount of approximately \$55,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: the School Board of Monroe County, Florida
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by P. Gassman.
  - Motion was unanimously passed.
  
- Resolution 04262017-04 authorize the President and CEO to negotiate, execute and receive funds for the Florida Child Care Executive Partnership (CCEP) Match contract. Fiscal Impact: A total amount of approximately \$480,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: The Children’s Trust
  - Motion to approve resolution by P. Gassman.
  - Motion seconded by A. Soto.
  - Motion was unanimously passed.
  
- Resolution 04262017-05 authorize the President and CEO to negotiate, receive funds and execute the contract with The Children’s Trust for Quality Rating Improvement System (“QRIS”). Fiscal Impact: A total amount of approximately \$4,200,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: The Children’s Trust.
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by A. Soto.
  - Motion was unanimously passed.
  
- Resolution 04262017-06 authorize the President and CEO to submit the attached application to negotiate and execute the contract, and receive funds for the Early Head Start Program. Fiscal Impact: The total award is approximately \$9,694,650.00 for program year 2017-2018. Funding Source: The Department of Health and Human Services, Administration for Children and Families.
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by P. Gassman.
  - Motion was unanimously passed.



- Resolution 04262017-07 Authorize the President and CEO to release a Request for Proposal for Parenting Education for Miami-Dade and Monroe Counties. Fiscal Impact: An approximate amount of \$200,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: U.S Department of Health and Human Services, Administration for Children and Families (Miami-Dade), The Children’s Trust (Miami-Dade), Florida Office of Early Learning (Miami-Dade and Monroe).
  - Motion to approve resolution by P. Gassman.
  - Motion seconded by A. Alfonso.
  - Motion was unanimously passed.
  
- Resolution 04262017-08 Authorize the President and CEO to release a Request for Proposal for Online Professional Development Program and Training for Classroom Assessment Scoring System (CLASS) for Miami-Dade and Monroe Counties. Fiscal Impact: An approximate amount of \$60,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: U.S Department of Health and Human Services, Administration for Children and Families (Miami-Dade), Florida Office of Early Learning (Miami-Dade and Monroe), and The Children’s Trust (Miami-Dade).
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by G. Ferradaz.
  - Motion was unanimously passed.
  
- Resolution 04262017-09 Approval of the Evaluation Committee’s recommendation of the selected vendors for ITN #ELCMDM2017-01 (Office Furniture). Also, authorize the President and CEO to negotiate and execute contracts with the selected vendors. Fiscal Impact: A total forecasted amount of \$400,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: All Funding Sources
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by G. Ferradaz.
  - Motion was unanimously passed.

**V. Informational Items**

**Bob Eadie**

- S. Gonzalez stated that the wait list for Miami Dade and Monroe counties remain at 0.
  
- B. Eadie stated that the EHS credit card expenditures is included in the packet for the committee to review.

**VI. Adjourn**

**Bob Eadie**