



Finance Committee Meeting
 Date: August 28, 2013; Time: 8:30 AM
 Early Learning Coalition Board Room

Committee Attendees: Adrian Alfonso, Board Chair; Theresa Axford (via conference call)

Committee Absentees: Harve Mogul; Gilda Ferradaz

Staff Attendees: Evelio Torres (President/CEO); Angelo Parrino; Mercy Castiglione; Ana Rodriguez, Leana Sanchez; Jackye Russell; Kendra Link, Jose Hernandez

I. Welcome and Introductions **Adrian Alfonso**

- Adrian Alfonso called the meeting to order and welcomed everyone.
- Quorum was not established.

II. Approval of Minutes **Adrian Alfonso**

- Adrian Alfonso called for approval of the minutes for May 2013.

III. Financial Statements **Adrian Alfonso**

- Mercy Castiglione reviewed one month worth of activity, June financials will be available for the next meeting. Business as usual.
- Evelio explained that June payments were processed without any issues and July payments had minor adjustments. There are 50 providers left to enroll in ACH for direct deposit.
- Most issues have been worked out on the Attendance portal, some minor improvements needed.
- No further questions were asked.

IV. Resolutions **Adrian Alfonso**

- Resolution 08282013-01 authorizes the President and CEO to receive and execute the grant agreement and/or contracts listed within the background section of this resolution.
 - No quorum. Will go as a recommendation from the Committee to the Board for approval.



- Resolution 02282013-02 authorizes the President and CEO to negotiate and execute an amendment to Contract C13-113 with PC Depot, Inc.
 - No quorum. Will go as a recommendation from the Committee to the Board for approval. Adrian stated it is important to continue with in house services.

V. Informational Items

Adrian Alfonso

- Slot Utilization: Monroe County's wait list has been eliminated. Miami-Dade County has sent out 2000 letters with initial appointments but gave the families the opportunity to change date and time if necessary.
- Snapshots: The snapshots were reviewed for Miami-Dade and Monroe County.
- Increases for Staff: Maximum is 4.5% for those who have been here longer and Must have 3 or 4 on the performance evaluation.

VI. Meeting Adjourn

Adrian Alfonso