



Finance Committee Meeting
August 27th, 2014; 9:15 AM
Early Learning Coalition Board Room

Committee Attendees: Adrian Alfonso; Gilda Ferradaz; Phillip Gassman; Theresa Axford (via conference call)

Committee Absentees: Harve Mogul

Staff Attendees: Evelio Torres, CEO; Angelo Parrino; Mercy Castiglione; Leeana Sanchez; Trudy Azarsepandan; Fred Hicks; Jose Hernandez; Milton Silvera; Aileen Martinez; Pamela Hollingsworth; Melissa Fernandez; Christine Hughes

I. Welcome and Introductions

Gilda Ferradaz

- Gilda Ferradaz called the meeting to order and welcomed everyone. Quorum was established.

II. Approval of Minutes

Gilda Ferradaz

- Motion to approve minutes by P. Gassman.
 - Motion seconded by T. Axford.
 - Motion was unanimously passed.

III. Financial Statements

Gilda Ferradaz

- G. Ferradaz reviewed the financial statements. The reports on the close of fiscal year are not available yet.
- The ELC is developing a risk assessment of providers. They are meeting with the State inspector general, and have two different categories for these reviews. We can prevent fraud by monitoring prior to or require them to submit sign in sheets prior to payment. The committee recommended getting staff together to walk through the recommendations:
 - Processing sign in and sign out sheets, submission and verification
 - Randomly choosing a percentage of providers to monitor
 - Strengthen the post monitoring process
- G. Ferradaz reviewed the waitlist and snapshots.



IV. Resolutions

Gilda Ferradaz

- Resolution 0827201-01 to authorize the President and CEO to release the request for proposal for Enterprise Network Support and Hosting Services for Miami-Dade and Monroe Counties listed in the background section of this resolution.
 - T. Axford moved to approve the motion.
 - Motion was seconded by A. Alfonso.
 - Motion was unanimously passed.

- Resolution 0827201-02 to authorize the President and CEO to receive and execute the grant agreement with Nemours Foundation.
 - A. Alfonso moved to approve the motion.
 - Motion was seconded by P. Gassman.
 - Motion was unanimously passed.

- Resolution 0827201-03 to authorize the President and CEO to negotiate and execute the contract for Developmental Assessments services with Florida International University, Board of Trustees listed within the background section of this resolution.
 - T. Axford moved to approve the motion.
 - Motion was seconded by A. Alfonso.
 - Motion was unanimously passed.

- Resolution 0827201-04 to authorize the President and CEO to receive funds from The Children’s Trust for Quality rating improvement System “QRIS” grant/contract.
 - P. Gassman moved to approve the motion.
 - Motion was seconded by A. Alfonso.
 - Motion was unanimously passed.

- Resolution 0827201-05 to authorize the President and CEO to negotiate and execute the renewal of Citrus Health Network, Inc. contract.
 - A. Alfonso moved to approve the motion.
 - Motion was seconded by P. Gassman.
 - Motion was unanimously passed.

- Resolution 0827201-06 to authorize the President and CEO to receive funds from The Institute for Education Sciences, U.S. Department of Education grant/contract.
 - A. Alfonso moved to approve the motion.
 - Motion was seconded by P. Gassman.
 - Motion was unanimously passed.

- Resolution 0827201-07 to authorize the President and CEO to receive and execute the grant agreement and/or contract with The Department of Children and Families, Refugee Services.
 - T. Axford moved to approve the motion.
 - Motion was seconded by P. Gassman.
 - G. Ferradaz recused herself.



- Motion was unanimously passed.
- Resolution 0827201-01 to authorize the President and CEO to
 - Adrian Alfonso moved to approve the motion.
 - Motion was seconded by Theresa Axford.
 - Motion was unanimously passed.
- Resolution 0827201-01 to authorize the President and CEO to
 - Adrian Alfonso moved to approve the motion.
 - Motion was seconded by Theresa Axford.
 - Motion was unanimously passed.

V. Informational Items

Gilda Ferradaz

- E. Torres stated that the ELC was still waiting to hear from the Early Head Start Grant. There should be an update by November.

VI. Adjourn

Gilda Ferradaz