



Strategic Planning Committee Meeting  
October 17<sup>th</sup>, 2016, 12:30 p.m.  
David Lawrence Jr. Community Meeting Room

**Board Attendees:** Mara Zapata (Chair), Loreen Chant, James Haj (via conference call), Abby THorman (via conference call), Shaleen Fagundo (via conference call)

**Staff Attendees:** Evelio Torres, Angelo Parrino, Lisa Sanabria, Jackye Russell, Pamela Hollingsworth, Mercy Castiglione, Milton Silvera

**I. Welcome and Introductions** **Mara Zapata**

- M. Zapata called the meeting to order and welcomed everyone.

**II. Approval of Minutes** **Mara Zapata**

- Motion to approve minutes by L. Chant.
- Motion seconded by S. Fagundo.
- Motion was unanimously passed.

**III. Survey Results** **Abby Thorman**

- J. Russell stated that the ELC had received 628 results, 357 from parents and 271 from providers.
- J. Russell stated that no surveys have been received from the Board of Directors so the deadline would be extended for another week.
- J. Russell stated that she would be working with A. Thorman to analyze the results and will have a complete report at the next meeting.

**IV. Focus Groups** **Mara Zapata**

- M. Zapata stated that there was a low turnout at the focus groups this year.
- M. Zapata stated that the main concern from providers in the focus groups was educating parents on what their requirements were.
- M. Zapata stated that over all there was no negative feedback an obvious improvement from last year.
- A. Thorman stated that the frustrations providers spoke of were mandated requirements, things the ELC could not control.
- A. Thorman suggested educating providers on the struggles of living in poverty.
- M. Zapata suggested that due to the amounts of surveys received there was no need to schedule any more focus groups.

**V. Public Comments** **Mara Zapata**

**VI. Adjourn** **Mara Zapata**