

Use this form to report if any School Readiness or Voluntary Pre-Kindergarten (VPK) dollars are being misused, misrepresented or mismanaged. The Fiscal Review/Loss Prevention department will review your complaint and investigate it or refer it to the appropriate agency.

COMPLAINANT'S INFORMATION

Full Name (Last, First, Middle Initial)	Phone Number	Email	
Address	City	State	ZIP

SPECIFIC ALLEGATIONS

Please describe your complaint/report in as much detail as possible. Give complete names(s) and address(es) of persons/organizations involved and the specific date, time, and location of incident(s), if possible. Attach supplemental sheets if necessary.

PERSONS/WITNESSES WHO CAN PROVIDE ADDITIONAL INFORMATION:

Name	Position	Employment	Address	Phone #

THIS SECTION IS FOR COMPLETION BY THE FISCAL REVIEW MANAGER

Case #	Receiving Complaint:	Date Allegation Received:
Possible Violations		
Investigation Assignment:		