



EXECUTIVE COMMITTEE MEETING AGENDA

September 27, 2017; 10:30 a.m.

**David Lawrence Jr. Community Meeting Room/2555 Ponce de Leon Blvd, Suite 500, Coral Gables, FL
33134**

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|------|---------------------------|----------------|
| I. | Welcome and Introductions | Adrian Alfonso |
| II. | Approval of Minutes | Adrian Alfonso |
| | A. 07/11/2017 | |
| III. | Resolution 09272017-01 | Evelio Torres |
| IV. | Public Comments | Adrian Alfonso |
| V. | Adjourn | Adrian Alfonso |

Mission: To promote school readiness and pre-kindergarten programs thus increasing all children's chances of achieving future educational success and becoming productive members of society. The coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children.



Executive Committee Meeting
July 11, 2017; 10:00 am
ELC Board Room

Committee Attendees: Adrian Alfonso; Gilda Ferradaz (via conference call); Bob Eadie (via conference call); Russell Benford

Absentee Members:

ELC Staff: Evelio Torres; Angelo Parrino; Sandra Gonzalez; Jackye Russell; Lisney Badillo; Miguel Alfonso; Lisa Sanabria; Bob de la Fuente

I. Welcome & Introductions **Adrian Alfonso**

II. Approval of Minutes **Adrian Alfonso**

- Motion to approve minutes by B. Eadie.
- Motion seconded by G. Ferradaz.
- Motion was unanimously passed.

III. Lease

- E. Torres discussed the lease for, 2555 ponce de Leon Blvd, which expires in September 2018. E. Torres stated the landlord's first offer was market rate with what seemed like few concessions, staff interviewed several brokers and retained the services of a broker to assist in the negotiations with the landlord or in locating other space. The broker's name is Vincent Mele and Associates.
- E. Torres reminded the committee members, that the broker is paid by the landlord, not the ELC.
- Staff requested that the Executive Committee serve as the lease evaluation committee for the new lease. The broker must present at least three viable options. The committee will weigh the pros and cons of each and work with staff to make a decision on which space will work best for the ELC based on costs and other considerations.
- E. Torres stated that all options will be considered, including fewer square feet, splitting this office into two, etc. E. Torres stated that since the ELC already has service centers spread throughout the county, the goal is to keep the main office in a central location.



- If the ELC can negotiate a good deal with the current landlord staff will conduct a cost analysis to determine if the ELC can remain in current building which is the preferred option.

IV. Board of Directors Pledge

Adrian Alfonso

- B. de la Fuente presented and discussed the following pledge agreement:
 - I, _____, understand that as a member of the Board of Directors of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Coalition"), I have a fiduciary obligation to act in the best interests of the Coalition. I hereby pledge and agree that, while I am a Director of the Coalition and for a period of 5 years after the expiration of my term as Director of the Coalition, I will not directly or indirectly take any action adverse to the Coalition, or represent any third parties in any action or matter adverse to the Coalition.
 - Motion to approve R. Benford.
 - Motion seconded by B. Eadie.
 - Motion was unanimously passed.

V. Public Comments

Adrian Alfonso

VI. Adjourn

Adrian Alfonso



Early Learning Coalition Board Executive Committee Meeting

September 27, 2017

Resolution: 09272017-01

Action Requested: Authorize the President and CEO to negotiate, execute and receive funds from Save the Children to provide rapid relief for childcare providers of the Early Learning Coalition of Miami-Dade/Monroe who have experienced moderate damage from Hurricane Irma.

Fiscal Impact: An approximate amount of \$650,000.00 for fiscal year 2017-2018, which is subject to the availability of funding.

Funding Source: Save the Children

Strategic Goal:

- Neediest Children
- Youngest Children
- Educate All

- Providers
- Internal Capacity
- Funding

Resolution: 09272017-01

AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE, EXECUTE AND RECEIVE FUNDS FROM SAVE THE CHILDREN TO PROVIDE RAPID RELIEF FOR CHILDCARE PROVIDERS OF THE EARLY LEARNING COALITION OF MIAMI-DADE/MONROE WHO HAVE EXPERIENCED MODERATE DAMAGE FROM HURRICANE IRMA.

WHEREAS, the Board Executive Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Board Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Board Executive Committee shall authorize the President and CEO to negotiate and execute the lease listed within the background section of this resolution.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 27th day of September 2017.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background:

Save the Children is an international non-governmental organization that promotes children's rights, provides relief and helps support children globally. Save the Children works worldwide, and supports children in 120 countries, providing support for health, education, protection and disaster relief.

Funding from Save the Children is intended for rapid relief to childcare providers of the Early Learning Coalition of Miami-Dade/Monroe that sustained moderate damage from Hurricane Irma. With the funding, childcare providers can continue to operate in a safe and healthy manner while also benefitting from repairs and materials replacement.