



**PUBLIC LEGAL NOTICE
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**REQUEST FOR PROPOSAL ELCMDM2016-09 FOR
HUMAN RESOURCE MANAGEMENT SYSTEM & PAYROLL SERVICES**

The Early Learning Coalition of Miami-Dade/Monroe, Inc. requests written proposals ("Proposals") for **Human Resource Management System & Payroll Services**. The Early Learning Coalition will select a single or multiple proposers(s) that are duly qualified to provide the services described in this RFP.

Important Dates:

Written Inquiries: **October 3, 2016, by 12:00 pm (EST)**
Mail to: Early Learning Coalition of Miami-Dade/Monroe, Inc.
Attn: Lisney Badillo
Director of Contracts & Procurement
2555 Ponce de Leon Blvd., Suite 500
Coral Gables, FL 33134
E-mail to: Payroll2016RFP@elcmdm.org

Response to Inquiries: **October 7, 2016, by 5:00 pm (EST)**
Responses will be posted to website
<http://www.elcmdm.org/procurements/rfp.asp>

Proposal Deadline: October 17, 2016 by 12:00 pm (EST)
Mail to: Early Learning Coalition of Miami-Dade/Monroe, Inc.
Attn: Lisney Badillo
Director of Contracts & Procurement
2555 Ponce de Leon Blvd., Suite 500
Coral Gables, FL 33134

Proposer's
Presentation: **October 18, 2016, Time To Be Determined**
David Lawrence Jr. Community Meeting Room
2555 Ponce de Leon Blvd., Suite 500
Coral Gables, FL 33134

Calendar of Events: Appendix "A"