



PUBLIC LEGAL NOTICE

ADVERTISEMENT

NOTICE OF INTENT TO AWARD

**INVITATION TO NEGOTIATE No. ELCMDM2017-01
OFFICE FURNITURE**

Early Learning Coalition of Miami-Dade/Monroe, Inc. hereby announces its decision to award the contract(s) for Office Furniture to the following proposers:

- **Apricot Office Interiors, Inc.**
- **Pradere Manufacturing Corp**

Protests and Disputes

Any person who is adversely affected by the Coalition's decision concerning a procurement solicitation or contract award and who wants to protest such decision shall file a protest in compliance with Section 120.57(3), FS. Failure to file a notice of protest within 72 hours after the posting of the notice of the decision and a formal written protest within 10 days after the date of the notice of protest, as required by Florida Statutes Section 120.57(3), shall constitute a waiver of proceedings under Chapter 120, FS.

Any proposer who desires to file a formal written protest to this ITN, must accompany that protest with a bond payable to the Coalition in an amount of Five Thousand Dollars (\$5,000). Bond shall be conditioned upon the payments of all costs which may be adjusted against the proposer in the administrative hearing in which the action is brought and in any subsequent appellate court proceedings. In lieu of a bond, the Coalition may accept a cashier's check or a money order in the amount of the bond. Failure to file the proper bond at the time of filing the formal written protest will result in a denial of the protest.

A notice of protest must be submitted to the President/CEO at 2555 Ponce de Leon Blvd., 5th Floor, Coral Gables, FL 33134 in writing within 72 hours of the Notification of Intent to Award. A formal written protest must be submitted within ten (10) days after the date the notice of protest is filed. The formal written protest must fully identify facts resulting in the contested issues. The protest procedure shall be governed by Florida Statutes Section 120.57(3) (2015).

Please direct all inquiries to:

Lisney Badillo
Director of Contracts and Procurement
Early Learning Coalition of Miami-Dade/Monroe
2555 Ponce de Leon Blvd., Suite 500
Coral Gables, FL 33134
Phone: (305) 646-7220, Ext. 2264
E-mail: LBadillo@elcmdm.org



Early Learning Coalition Board Executive Committee Meeting

May 1, 2017

Resolution: 05012017-09

Action Requested: Approval of the Evaluation Committee's recommendation of the selected vendors for ITN #ELCMDM2017-01 (Office Furniture). Also, authorize the President and CEO to negotiate and execute contracts with the selected vendors.

Fiscal Impact: A total forecasted amount of \$400,000.00 for fiscal year 2017-2018, which is subject to the availability of funding.

Funding Source: All Funding Sources

Strategic Goal:

- Neediest Children
- Youngest Children
- Educate All

- Providers
- Internal Capacity
- Funding

RESOLUTION NO. 05012017-09

APPROVAL OF THE EVALUATION COMMITTEE'S RECOMMENDATION OF THE SELECTED VENDORS FOR ITNELCMDM2017-01 (OFFICE FURNITURE). ALSO, AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH THE SELECTED VENDORS.

WHEREAS, the Board Executive Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Board Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Board Executive Committee shall authorize the approval of the Evaluation Committee's recommendation of the selected vendors for ITN #ELCMDM2017-01 (Office Furniture). Also, authorize the President and CEO to negotiate and execute contracts with the selected vendors.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 1st day of May, 2017.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background:

On March 10, 2017, the Early Learning Coalition released an Invitation to Negotiate (ITN) for Office Furniture (ELCMDM2017-01). On or before March 31, 2017, the Early Learning Coalition received two (2) proposals from the following:

- Apricot Office Interiors, Inc.
- Pradere Manufacturing Corp

On March 31, 2017, the proposals were reviewed by three (3) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

- #1 Trish Turner, Vice President of Human Resources and Administrative Services, Early Learning Coalition of Miami-Dade and Monroe
- #2 Lissandra Curbelo, Procurement Officer, Early Learning Coalition of Miami-Dade and Monroe
- #3 Juan Castillo, Director of Budget, Early Learning Coalition of Miami-Dade and Monroe

On March 31, 2017, at the 1st Evaluation Committee Meeting, the committee moved and passed a motion to recommend that the Early Learning Coalition invite the two vendors listed below to negotiate and execute contracts. This resolution also requests to move funds between Office Furniture Contracts as needed.

Both vendors are under the State contract list and every quote will be subject to the State Contract Price List.

- Apricot Office Interiors, Inc.
- Pradere Manufacturing Corp

Evaluation Scorecards:

ITN# ELCMDM2017-01 Office Furniture		Max. Score	Apricot Office Interiors, Inc.			Pradere		
			#1	#2	#3	#1	#2	#3
Organizational Background, Qualifications and Capabilities		40						
1	Most strictly meets the requested needs of the agency as listed within the scope.	10	8	8	8	10	10	9
2	Proposal includes summary of the proposer's overall organization.	10	7	8	8	9	10	9
3	Background of the firm, including areas of practice, stability and internal quality control program.	10	7	7	8	8	10	9
4	Proposal clearly states the structure of the corporation, availability of corporation support, and the financial viability of the firm.	10	8	8	8	9	10	9
Product Design and Performance		30						
1	Proposal clearly demonstrates the Product construction and system design.	10	8	8	8	9	10	9
2	Proposal lists the product warranty, test results, safety and maintenance factors for the product design	10	8	7	8	10	10	9
3	Proposal clearly demonstrates prior experience and job performance.	10	7	7	8	8	10	9
Price		30						
1	Proposer submits a complete catalog with detailed information on products and price list	30	28	30	28	28	30	29
TOTAL		100	81	83	84	91	100	92
TOTAL SUM		300	248			283		