



PUBLIC LEGAL NOTICE

ADVERTISEMENT

NOTICE OF INTENT TO AWARD

**REQUEST FOR PROPOSAL #ELCMDM2016-06
SOCIAL EMOTIONAL SERVICES
FOR MIAMI-DADE AND MONROE COUNTIES**

Early Learning Coalition of Miami-Dade/Monroe, Inc. hereby announces its decision to award the contract for Social Emotional Services for Miami-Dade and Monroe Counties to **Citrus Health Network, Inc.**

Protests and Disputes

Any person who is adversely affected by the Coalition's decision concerning a procurement solicitation or contract award and who wants to protest such decision shall file a protest in compliance with Section 120.57(3), FS. Failure to file a notice of protest within 72 hours after the posting of the notice of the decision and a formal written protest within 10 days after the date of the notice of protest, as required by Florida Statutes Section 120.57(3), shall constitute a waiver of proceedings under Chapter 120, FS.

Any proposer who desires to file a formal written protest to this RFP, must accompany that protest with a bond payable to the Coalition in an amount of \$5,000. Bond shall be conditioned upon the payments of all costs which may be adjusted against the proposer in the administrative hearing in which the action is brought and in any subsequent appellate court proceedings. In lieu of a bond, the Coalition may accept a cashier's check or a money order in the amount of the bond. Failure to file the proper bond at the time of filing the formal written protest will result in a denial of the protest.

A notice of protest must be submitted to the President/CEO at 2555 Ponce de Leon Blvd., 5th Floor, Coral Gables, FL. 33134 in writing within 72 hours of the Notification of Intent to Award. A formal written protest must be submitted within ten (10) days after the date the notice of protest is filed. The formal written protest must fully identify facts resulting in the contested issues. The protest procedure shall be governed by Florida Statutes Section 120.57(3) (2015).

Please direct all inquiries to:

Lisney Badillo
Director of Contracts and Procurement
Early Learning Coalition of Miami-Dade/Monroe
2555 Ponce de Leon Blvd., Suite 500
Coral Gables, FL 33134
Phone: (305) 646-7220
E-mail: LBadillo@elcmdm.org



Early Learning Coalition Board of Directors Meeting

November 7, 2016

Resolution: 11072016-01

Action Requested: Present RFP#ELCMDM2016-06 (Social Emotional Services) Evaluation Committee's scoring results for review and recommendation of vendor selection to the Board of Directors. This resolution also requests authorization and approval for the President and CEO to award, negotiate, and execute contract(s) with the selected vendor.

Fiscal Impact: A total amount not to exceed \$200,000.00 for the fiscal year 2016-2017, which is subject to the availability of funding. The cost amount is for a twelve month period and will be prorated for fiscal year 2016-2017 in the amount of \$100,000.00 to reflect the term of the contract from January 1, 2017-June 30, 2017.

Funding Source: Office of Early Learning, Administration for Children and Families U.S. Department of Health and Human Services.

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children <input checked="" type="checkbox"/> Youngest Children <input checked="" type="checkbox"/> Educate All	<input checked="" type="checkbox"/> Providers <input checked="" type="checkbox"/> Internal Capacity <input type="checkbox"/> Funding
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Resolution: 11072016-01

PRESENT RFP#ELCMDM2016-06 (SOCIAL EMOTIONAL SERVICES) EVALUATION COMMITTEE'S SCORING RESULTS FOR REVIEW AND RECOMMENDATION OF VENDOR SELECTION TO THE BOARD OF DIRECTORS. THIS RESOLUTION ALSO REQUESTS AUTHORIZATION AND APPROVAL FOR THE PRESIDENT AND CEO TO AWARD, NEGOTIATE, AND EXECUTE CONTRACT(S) WITH THE SELECTED VENDOR.

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board") has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Board for adoption and approval;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board that the President and CEO are authorized to negotiate and execute the contracts listed in the background of this resolution.

The contract amount is a total amount not to exceed \$200,000.00 for the fiscal year 2016-2017, which is subject to the availability of funding. The cost amount is for a twelve month period and

will be prorated for fiscal year 2016-2017 in the amount of \$100,000.00 to reflect the term of the contract from January 1, 2017-June 30, 2017 and it is subject to approval for legal sufficiency and form.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 7th day of November, 2016.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Board Secretary

Background:

Resolution #06062016-12 authorized the President and CEO to release a request for proposals (RFP) for Social Emotional Services on June 6, 2016. On August 26, 2016, the Early Learning

Coalition released RFP#ELCMDM2016-06 for Social Emotional Services for Miami-Dade and Monroe Counties. On September 26, 2016, the Coalition received proposals from the following: Citrus Health Network, Inc. and Family Central, Inc. On October 5, 2016 the two proposers presented to the Evaluation Committee. Each proposal was reviewed and rated by three (3) evaluators who made up the Evaluation Committee.

The following table illustrates the final ratings for each proposal:

Proposer's Name	Final Rating (Max of)
Citrus Health Network, Inc.	283
Family Central, Inc.	277

On October 20, 2016, at the second RFP Evaluation Committee Meeting, the Evaluation Committee moved and passed a motion to present both proposals to the Board for final determination of selecting the Provider and awarding the contract. Staff is recommending Citrus Health Network, Inc. based on final ranking score.

Evaluation Committee Members:

<p>#1 Sandy Ampudia Mental Health Consultant University of Miami 917 NW 97th Ave Miami, FL 33172</p>	<p>#3 Otilia Gonzalez EHS-Disabilities and Mental Health Manager Early Learning Coalition of Miami-Dade/Monroe, Inc. 2555 Ponce de Leon Blvd., Suite 500 Coral Gables, Florida 33134</p>
<p>#2 Rebecca Shearer Unable to attend.</p>	<p>#4 Erika Erched VPK Manager Early Learning Coalition of Miami-Dade/Monroe, Inc. 2555 Ponce de Leon Blvd., Suite 500 Coral Gables, Florida 33134</p>

	RFP # ELCMDM2016-06 Social Emotional Services	Max. Score	Citrus Health Network, Inc.			Family Central, Inc.		
			#1	#3	#4	#1	#3	#4
General Specifications (Maximum Score 7)								
1	The organizational history and background of successful implementation of prior comprehensive projects provides specific indications for success of this program.	7	7	7	7	7	7	7
Program Management (Maximum Score 45)								
1	Proposal describes in detail program management schema including an organizational and program flow chart.	5	5	4	5	5	3	3
2	Narrative provides a detailed menu of trainings for early care and education staff intended to nurture and support the social emotional development of children in early care settings using a program/model that is evidence-based.	9	9	8	9	9	7	9
3	Narrative provides a detailed menu of trainings for early care and education staff (administrators and practitioners) intended to highlight the importance of developing and strengthening practices/protocols that minimize, and ultimately eliminate stressors at home and in the workplace.	8	7	7	8	8	7	8
4	Narrative provides a detailed menu of trainings for parents/guardians intended to nurture and support the social emotional development of family units using a program/model that is evidence based.	8	8	7	8	8	6	8
5	Narrative provides a plan for data reporting that details provider and parent participation in targeted trainings.	5	5	5	5	5	4	5
6	Narrative provides sample training outlines and summaries with detailed objectives for targeted audience (parent/guardian and early care and education staff).	5	5	4	5	5	5	5
7	Narrative provides examples of related-agencies and the ability to collaborate with community agencies to provide a comprehensive series of trainings.	5	4	4	5	5	4	5
Staffing (Maximum Score 15)								
1	Staffing narrative provides clear descriptions of each position to be used to implement the work plan.	10	10	8	10	10	8	8
2	Staffing plans indicate exemplary levels of education of identified staff as needed and identified by job responsibilities.	5	5	5	5	5	5	3
Work Plan (Maximum Score 23)								
1	Work plan clearly delineates the development of Training Menu for both parent/guardian and staff	13	11	13	13	13	11	13
2	Work plan clearly indicates staff utilization.	10	10	5	10	10	9	10
Budget (Maximum Score 10)								
1	Budget reflects staffing requirements.	4	4	4	4	4	3	2
2	Budget and narrative shows calculations of non-personnel programmatic costs.	3	3	3	3	3	3	3
3	Budget is reflective of limitations of indirect allocations.	3	3	3	3	3	3	3
TOTAL		100	96	87	100	100	85	92
TOTAL SUM			283			277		