



Questions

Request for Proposal RFP# ELCMDM2016-08 for Environmental Assessment Services

Please be advised all questions are keyed as submitted

1. Is the budget being requested for 6 the month period (Jan 2017 to Jun 2017) or for the full 18 month period (up to Jun 2018)?

Answer: The pro-rated budget of \$375,667.00 is based on the initial six month period (Jan 2017 to Jun 2017).

2. Should the cost for certification and recertification in CLASS and ERS be included in the budget or is that covered by the ELC?

Answer: The cost for recertification on the ERS should be included in the budget.

3. Are the number of baseline and renewal programs listed on the proposal for the Jan 2017 to Jun 2017 period or does it include the Jul 2017 to Jun 2018 period? This is what he proposal states:

- 180 renewing program Jan 2017 to Jun 2017
- 320 renewing programs Jul 2017 to Jun 2018
- Approximately 100 newly entered programs (what are the dates for this)?

Answer: This is for one year. However, for Jan 2017-Jun 2017 50 programs will enter Quality Counts.

- Monroe Count:
 - Approximately 4 renewing programs (what are the dates for this)
 - Approximately 6 newly entering programs (what are the dates for this)

Answer: Approximately 3 new program will enter between Jan 2017-Jun 2017 and 3 programs will enter July 2017-June 2018.

4. Can you please clarify what does "Description of the proposer's knowledge of the rules and regulations that govern non-profit funding" mean?

Answer: We are requesting information on the Proposer's familiarity with the rules and regulations that apply to non-profit organization, for example: OMB Circular A-122. In particular, allowable costs and expenses.

5. Can a consultant be included as part of this RFP?

Answer: If it's needed

6. Does our proposal need to address the 2 projects (Quality Counts and Early Head Start) separately?

Answer: Yes

7. Do we need to submit a copy of our annual financial audit?

Answer: Yes, it will be required in the contract.

8. What is a Good Standing Certificate issued by Department of State?

Answer: A Good Standing Certificate issued by Department of State is a state issued document that shows that your corporation or limited liability company has met its statutory requirements and is authorized to do business in that state.

9. Do we need to submit separate budgets for the two projects (Quality Counts and Early Head start) or a combined budget?

Answer: Yes