



Public Legal Notice

ADVERTISEMENT

**NOTICE OF INTENT TO AWARD
REQUEST FOR PROPOSAL # ELCMDM2018-01
External Auditing Services**

Early Learning Coalition of Miami-Dade/Monroe, Inc. hereby announces its decision to award the contract for providing External Auditing Services to **Verdeja, De Armas & Trujillo**.

Protests and Disputes

Any person who is adversely affected by the Coalition's decision concerning a procurement solicitation or contract award and who wants to protest such decision shall file a protest in compliance with Section 120.53(3), FS. Failure to file a protest within the time prescribed in Section 120.57(3), FS, 72 hours, shall constitute a waiver of proceedings under Chapter 120, FS.

Any proposer, who desires to file a formal protest to this RFP, must accompany that protest with a bond payable to the Coalition in an amount of \$5,000. Bond shall be conditioned upon the payments of all costs which may be adjusted against the proposer in the administrative hearing in which the action is brought and in any subsequent appellate court proceedings. In lieu of a bond, the Coalition may accept a cashier's check or a money order in the amount of the bond. Failure to file the proper bond at the time of filing the formal protest will result in a denial of the protest.

A protest must be submitted to the President/CEO in writing within 72 hours of the Notification of Intent to Award. The protest must fully identify facts resulting in the contested issues. The protest will be responded to within five (5) business days. A protester whose complaint was denied by the President/CEO has the right to appeal that decision within five (5) business days to a certified hearing officer appointed by the Florida Conflict Resolution Consortium. An appointed hearing officer's decision may be appealed to the Board within five (5) calendar days of the mediator's determination. The Board will either, review and render its final decision within ten (10) business days after the postmarked date of the protester's appeal to the Board, or the Board will grant its chairperson authority to appoint an ad hoc committee comprised of three voting members to review and render a final decision on behalf of the full Board.

Please direct all inquiries to:

Lisney Badillo
Director of Contracts and Procurement
Early Learning Coalition of Miami-Dade/Monroe
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Early Learning Coalition Board of Directors Meeting
April 2, 2018
Resolution: 04022018-02

Action Requested: Approval of the Evaluation Committee's recommendation to award contract for RFP#ELCMDM2018-01 (External Auditing Services) to the selected vendor. Also, authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: The contract is for an approximate amount of \$75,000.00 per fiscal year, which is subject to the availability of funding.

Funding Source: APOOL*

Strategic Goal:

- Neediest Children
- Youngest Children
- Educate All
- Providers
- Internal Capacity
- Funding

RESOLUTION: 04022018-02

APPROVAL OF THE EVALUATION COMMITTEE'S RECOMMENDATION TO AWARD CONTRACT FOR RFP#ELCMDM2018-01 (EXTERNAL AUDITING SERVICES) TO THE SELECTED VENDOR. ALSO, AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board") has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Board for adoption and approval;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board the authorization and approval of the Evaluation Committee's recommendation to award contract for RFP#ELCMDM2018-01 (External Auditing Services) to the selected vendor. Also, authorize the President and CEO to negotiate and execute a contract with the selected vendor.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 2nd day of April, 2018.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Board Secretary

Background:

Resolution #12042017-09 authorized the President and CEO to release a Request for Proposal (RFP) for External Auditing Services. On January 8, 2018, the Early Learning Coalition released RFP#ELCMDM2018-01 for External Auditing Services. On or before February 9, 2018, the Early Learning Coalition received four (4) proposals from the following:

- Cherry Bekaert, LLP
- Hancock, Askew & Co, LLP
- Moss, Krusick & Associates, LLC
- Verdeja, De Armas & Trujillo, LLP

Legal Counsel reviewed the proposals on February 12, 2018; the proposal from Cherry Bekaert was deemed non-responsive.

On February 15, 2018, the proposals from Hancock, Askew & Co, LLP, Moss, Krusick & Associates, LLC and Verdeja, De Armas & Trujillo, LLP were reviewed by three (3) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Ana Rodriguez, M.A., Director of Loss Prevention & Compliance - Early Learning Coalition of Miami-Dade/Monroe
2. Aileen Martinez, Director of Grants/Budgets - Early Learning Coalition of Palm Beach County
3. Yvette Zaragoza, Controller - United Way of Miami-Dade

On March 23, 2018, at the second Evaluation Committee Meeting, the committee moved and passed a motion to recommend that the Early Learning Coalition negotiate and execute a contract with **Verdeja, De Armas & Trujillo, LLP**.

Proposer's Name	Final Rating (Max 300)
Hancock, Askew & Co, LLP	262
Moss, Krusick & Associates, LLC	277
Verdeja, De Armas & Trujillo, LLP	298

* APOOL (Specific Funding Sources): Department of Health and Human Services, Administration for Children and Families, Florida Department of Children and Families, Department of Education Office of Early Learning Miami-Dade and Monroe (School Readiness Services, Voluntary Prekindergarten Services), Save the Children Federation, Inc., The Nemours Foundation

Evaluation Scorecard:

RFP # ELCMDM2018-01 External Auditing Services		Max. Score	Verdeja, De Armas & Trujillo			Moss, Krusick & Associates, LLC			Hancock, Askew & Co., LLP		
			#1	#2	#3	#1	#2	#3	#1	#2	#3
Organizational Background, Qualifications and Capabilities		35									
1	Seasoned firm with knowledge in programmatic monitoring for Federal and State funded programs.	35	35	35	35	35	35	35	30	28	35
Specifications		30									
1	At least 5 years of relevant experience.	15	15	15	15	15	15	15	15	14	15
2	Licensed CPA and local presence.	15	15	15	15	15	10	10	15	15	15
Documentation		20									
1	Report format.	20	20	18	20	15	17	20	10	10	15
Pricing		15									
1	Cost for services are within the range of \$60k - \$75k	15	15	15	15	15	10	15	15	15	15
TOTAL		100	100	98	100	95	87	95	85	82	95
TOTAL SUM		300	298			277			262		
AVERAGE		100	99			92			87		